

Government of West Bengal
Directorate of Forests
Office of the Director, Sundarban Biosphere Reserve, West Bengal,
Bikash Bhawan, 3rd floor, North Block
Salt Lake City, Kolkata – 700 091
Talefax – 2321 – 1750 / 1529, E-mail : sbrdir@gmail.com

NOTICE INVITING TENDER

N.I.T No. – SBR(HQ) /NIT-11/ST/2015-16

Memo No: 1092/SBR/BD-19/2015

Dated – 18 .02.2016

Tender for Staff training on Wetland in Sundarban Biosphere Reserve, West Bengal

Tender is invited from bonafide registered agencies/NGOs/institutions for conducting of Staff training on wetland management issues, Eco-tourism, nature education etc. The Tender should be addressed to the undersigned by name in a sealed envelope superscribed with **“TENDER FOR Staff training on Wetland”** and should reach the undersigned on or before 29th February, 2016 by 11.00 A.M.. The Tender will be opened on the same day at 1-00 P.M. The rates quoted should be valid upto 31st March, 2016. Tender should be accompanied by documents proving the credentials of the organizers.

Event mangers / organizers, with relevant background, need to express their willingness to do so along with the financial estimates for conducting for such training 2 groups of 30 staff each.

Conditions essential for such tour are listed below :

1. Event mangers / organizers will have to sensitize the target staff about importance and conservation of wetland and associated life forms.
2. List of names of the staff will be provided by Sundarban Biosphere Reserve.
3. Number of participants shall be 60 in 2 groups of 30 each.
4. There will be 2 days training for each group comprising of 30 staff..
5. The Sundarban Biosphere Reserve will arrange for boarding & lodging of trainee staff
6. Event managers / organizers will have to submit a detailed report for the entire training programme to Sundarban Biosphere Reserve.

Training programme should focus on----

1. Importance of wetland including Ecosystems services, tangible & non-tangible benefits.
2. Status of Wetland in West Bengal including lakes.
3. Problems in wetland management.
4. Stakeholders, NGO, people, field staff including their roles and level of awareness.
5. Legal issues.

General Tender Conditions against Tender Notice No. 10/STSC/2015-16

- 1) The Joint Director, Sundarban Biosphere Reserve, West Bengal reserves the right to reject any or all the Tenders or any condition of the Tender Notice without assigning any reason.
- 2) The Joint Director, Sundarban Biosphere Reserve, West Bengal is not bound to accept the lowest rate.
- 3) All intending Tenderers shall have to deposit an Earnest Money Deposit of Rs.5,000.00 (Rupees five thousand only) in the form of bank draft / call deposit by GRIPS portal of Govt of West Bengal in compliance with Finance Department, WB's memo no 3667-F(Y) dated 14.07.2014. He will submit the bank receipt along with tender document as a proof. The EMD will be released to the unsuccessful Tenderers on written application after successful completion of all formalities of the tender. If the successful Tenderer fails to execute the required Agreement within the stipulated period, the EMD will be forfeited to the Govt. Release of EMD will be done on line through treasury on completion of all formalities. The EMD will be released to the unsuccessful tenderers on written application after 15 days from successful completion of all formalities of the tender.


- 4) The successful tenderer shall have to submit Security Deposit of Rs.20,000/-(Rupees twenty thousand) only against entire tender.

Security Deposit will be released after **30 days** (1 month) from the date of final payment to the successful bidder. In case of any irregularity, or violation of the terms and conditions of the contract agreement, the Security Deposit will be forfeited in addition to any legal action as deem fit & required.

- 5) EMD of the successful tenderer **cannot be adjusted** against the security deposit. If the successful Tenderer fails to execute the required Agreement within the stipulated period, the EMD will be forfeited to the Govt.
- 6) In case of breach of conditions of any part of contract of agreement the SD or part thereof will be liable to forfeiture.
- 7) Bills should be submitted by the successful tenderer in triplicate with receipt copy of Challan on completion of supply and payment will be made on the basis of release of govt. sanction.

The tender will remain valid till 31.03.2016.


- 8) **Further, the proposals will be so examined that technical aspects e.g. resource person, , NGO's background and Educational inputs etc. carry 70% weightage and financial aspects carry 30% weightage.**


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Sundarban Biosphere Reserve
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**Tender Notice No. 11/ST/2015-16. Tender for Staff training on wetland. Last date of submission : 29-02-2016 upto 11.00 A.M.**

  
**(Rajeey Sharma)**  
**Joint Director**  
**Sundarban Biosphere Reserve**  
**West Bengal**