

To,
The Divisional Forest Officer
24-Parganas South Division

Sir,

I/We agree to undertake the works mentioned in the estimate for Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15.

At per/at

Words

Figure

Above/at

Words

Figure

Below/at

Words

Figure

Yours faithfully,

Contractors Signature_____

Full Name of Contractor_____

Seal

Dated :

In case of Firm/Company
Full Address

Government of West Bengal
Directorate of Forests / Office of the Divisional Forest Officer
24-Parganas (South) Division / New Administrative Building, 4th floor
12, Biplabi Kanailal Bhattacharjee Sarani, Alipore / Kolkata - 700 027
Ph.: (033) 2479 9032


Tender Notice No. 1 /CAMPA/ 2014-15

Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15.

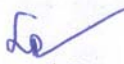
Project

Sealed Tenders are invited from the bonafied & resourceful contractors having experience in the works of construction. The details may be seen at the office of the undersigned during office hours of working days.

1. Date of submission of application : from 23.06.2014 to 03.07.2014 during office hours
2. Issue of Tender Papers : from 23.06.2014 to 03.07.2014 during office hours
3. Date of submission of Tender Papers : 04.07.2014 within 3:00 p.m.
Tender papers should reach the Office of the Divisional Forest Officer, 24-Parganas (South) Division by registered post / courier service / speed post on or before
- Earnest money to be deposited through : 2% of the project. i.e. Rs. 9,989.00
Demand draft / Call deposit by duly pledged to the Divisional Forest Officer, 24-Parganas (South) Division.
4. Date of opening of Tender papers : On 04.07.2014 after 4:00 p.m.
5. Security deposit : 10% of the Tender value i.e. Rs. 49,945.00 to be deposited within 7 days of accepts of the Tender.
6. Cost of project : Rs. 4,99,450.00


Divisional Forest Officer
24 – Parganas (South) Division

Tender No.	Name of Item	Cost of each Project	Earnest money to be deposited for one project (Rs.)	Security money to be deposited for one project (Rs.)	Cost of each Tender paper (Rs.)
1	2	3	6	7	8
Tender Notice No. 1/CAM PA/2014 -15	Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15.	4,99,450.00	9,989.00	49,945.00	500.00



 Divisional Forest Officer
 24 – Parganas (South) Division

Government of West Bengal
Directorate of Forests / Office of the Divisional Forest Officer
24-Parganas (South) Division / New Administrative Building, 4th floor
12, Biplabi Kanailal Bhattacharjee Sarani, Alipore / Kolkata - 700 027
Ph.: (033) 2479 9032

Tender Notice No. 1/CAMPA/2014-15/ Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15.

Sealed Tenders in printed tender form as specified are invited for the following works from eligible and bonafied tenderers as per particulars below and will be received by the Divisional Forest Officer, 24-Parganas South Division, 12, Biplabi Kanailal Bhattacharjee Sarani, Alipore, Kolkata - 700 027.

- a. Name of the work : Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15.
- b. Name & Address of the Division Concerned : Divisional Forest Officer, 24-Parganas (S) Division, 12, Biplabi Kanailal Bhattacharjee Sarani, Alipore, New Administrative Building, 4th floor, Kolkata – 27
- c. Contractors eligible to submit the tender : Bonafied Contractors who has credential of executing similar construction of building / observation tower by tender works of more than 5 lakh (Rupees five lakh) in any Govt. Department including Govt. of India.
- d. Estimated value of the work : Rs.4,99,450.00 (Rupees four lakh ninety nine thousand four hundred fifty) only
- e. Earnest money : Rs. 9,989.00 (Rupees nine thousand nine hundred eighty nine) only for the work
- f. Price per set of tender form & tender document : Rs. 500.00 (Rupees five hundred) only for each work.
- g. Date of submitting application : from 23.06.2014 to 03.07.2014 during office hours
- h. Date & time of issue of tender paper : from 23.06.2014 to 03.07.2014 during office hours
- i. Last date for receipt of tender paper : 04.07.2014 within 3:00 p.m.
- j. Date & time for opening of tender : On 04.07.2014 within 4:00 p.m.
- k. Time for completion of the tender works : 30.09.2014
- l. Schedule of rates : As per PWD schedule of rates. hereinafter means


Divisional Forest Officer
24 – Parganas (South) Division

Govt. of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
24-Parganas South Division

Tender Notice No. 1/CAMPA/2014-15/ Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15.

1. Sealed Tenders are invited to the undersigned by name of Smt Lipika Ray, IFS and not by her official designation only. It is to be addressed from experienced resourceful PWD contractors and from bonafied resourceful working contractors having experience for similarly type of works for the construction of forest camp/observation tower/buildings as per details shown in the schedule.
2. The applicants intending to participate in this tender shall have to produce credentials showing the capacity of execution similar type of works amounting to Rs. 5 lakh (Rupees five lakh) or more. The credentials shall normally consist of copy of completion and payment certificate etc. No documents more than 3 (three) years old will be accepted. The Committee formed in this connection will have the right to take decision about the selection of eligible contractors for issuing tender paper.
3. The intending tenderer shall have to produce up-to-date certificate of Income Tax, Sale Tax and Professional Tax as applicable before the Divisional Forest Officer, 24-Parganas South Division or before the members of the tender committee before obtaining tender papers.
4. Permission of purchasing tender papers shall have to be obtained sufficiently in advance by submitting application on date which will be informed in due course.
5. Tender shall be submitted in the prescribed tender paper obtainable only from the office of the undersigned in cash payment of Rs. 500.00/ (Rupees five hundred) only as mentioned in schedule for this project during working hours of any working day in between 23.06.2014 to 03.07.2014.
6. The undersigned reserves the right not to issue tender form to any applicant without assigning any reason.
7. The tender should be sent in a sealed envelope, super scribing **Tender Notice No. 1/CAMPA/2014-15/** Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15 **by registered post/courier service/ speed post only. Hand delivery is not accepted.**
8. Acceptance of the tender will rest with the appropriate authority and that does not bind himself to accept the lowest tender. He reserves himself the authority to reject any or all the tenders received without assigning any reason thereof.

TERMS AND CONDITIONS

1. A tenderer is to quote rates in figures as well as in words at percentage above/ below or at par the rates in the specific schedule of works for the project & this should please be signed by the tenderer. The particulars of works may be enquired from the Office of the Divisional Forest Officer, 24-Parganas South Division. The rates quoted should be explicit enough to make the notice inviting officer understand the quoted rate / amount clearly. Any ambiguity while quoting the rate may make the tender disqualified for consideration.
2. All intending Tenderers shall have to deposit an Earnest Money of Rs.9,989.00 (Rupees nine thousand nine hundred eighty nine) only in the form of Demand Draft / call deposit from a Nationalized Bank and drawn in favour of the Divisional Forest Officer, 24 – Parganas (South) Division along with tender papers in a separate envelope failing which Tenders will not be considered for competition. The EMD will be released to the unsuccessful Tenderers on written application after 15 days from successful completion of all formalities of the tender. If the successful Tenderer fails to execute the required Agreement within the stipulated period, the EMD will be forfeited to the Govt.
- 3a). The work of the project under the schedule is to be completed within the specified time scheduled within 30.09.2014. No extension of time will be allowed.
- b) If the Tenderer fails to complete the works within stipulated time he will be disqualified for the work and the tender will be terminated in addition to whatever penal measures may be taken against him for non-fulfillment of tender condition.
- c) No excess payment will be allowed to the contractor if the work is not completed within the specified period. No excess payment will be allowed even in case of escalation of rates due to modification of rates in PWD schedule.
4. No compensation will be payable to the tenderer for work in question if not taken up due to any reason whatsoever.
5. All materials required for the Construction of boundary wall(length : 100.00 meter) on the north side of Chintamoni Kar Bird Sanctuary under Baruipur Range against the tender notice no 1/CAMPA/2014-15 during the year 2014-15 will have to be supplied by the successful tenderer himself. All such materials should be obtained as per specifications of the prevailing PWD schedule subject to the approval of the undersigned or his authorised representatives.
6. Tenderers may inspect the site of the works and it will be taken for granted that site has been seen by them prior to submission of tender. No request for making changes in the drawing, design and estimates will be entertained after the job is assigned to the successful tenderer. It will be taken for certain that after having been sure and confident about the place, estimated cost, transportation, availability of materials and labour in the area, they have submitted the tender.
7. All works are to be carried out according to the plan specification and estimate of works subject to the modification to be made by the undersigned or his authorised representatives at any stage of works.
8. The undersigned reserves the right to increase or decrease the volume of any item of works to the extent of 10% and to add new item of works or without any item/items of works at his discretion at any stage of the execution of the works.

9. Royalty for any materials if obtained from the forest area has to be paid by the contractor and as such it should be included in the rates quoted. All items of works are finished items and as such carriage of materials should also be included in the rates. No extra payment will be made on this account if the working item do not specially mention clearly.
10. All tools and plants required for the works will have to be supplied by the contractors and should be supplied as per standard practices, codes and rules.
12. The contractor shall have no claim to any payment before completion of work and only one and final payment will only be made on actual measurement for complete item of works (in conformity with the plan, specification and estimates) on satisfactory completion of the whole work.
13. a) The successful Tenderer, to whom a letter of acceptance has been issued, will have to deposit within 7 days from the date of letter of acceptance, a “Security Deposit” money of Rs.49,945.00 (Rupees forty nine thousand nine hundred forty five) only in the form of bank draft / call deposit from a nationalized bank in compliance with Finance Department, WB’s memo no 5020-FY dated 15.06.2012 and deposit directly to Treasury link bank (State Bank of India, Alipore Court Treasury Branch) and submit to this office two copies of receipted challan. The Tenderer should sign an “Agreement” with this office within 07 (seven) days from the date of communication and acceptance of the Tender.

b) The SD money will be released by Treasury (Alipore –II) only after expiry of the contract. On completion of the contract, the tenderer shall obtain a release order from the undersigned and submit the same with completion report to the Treasury Officer, Alipore – II. On receipt of the same, the security deposit will be released by the Treasury.
16. The undersigned reserves the right to cancel the contracts on ground of unsatisfactory or delayed work and failure to fulfill terms and conditions of the contract and thereby forfeit the security deposit under the terms of the agreement.
17. If any detailed specification of any work or materials or the rate of any work item has not been quoted anywhere, it shall be taken to be the same that mentioned in the appropriate schedule of PWD as applicable for the 24-Pgs(S) District.
18. The labourer should be paid either at the prevalent PWD schedule of rate or prevailing rate of labourers, as followed as per minimum wage Act.
19. Income tax & Sales tax are to be deducted as per provision of the Govt. Rule.
20. The successful tenderer shall not assign or sublet any portion of the work. The successful tenderer however may engage authorized representatives in respect of one or more of the following works.


a) General day to day management of the work are to be seen, controlled by the local forest officer, who will measure the volume of work etc in his measurement notebook and has every

authority on behalf of the undersigned to carry suitable measures to continue or to stop the work as he deems fit.

- b) To attend measurement when taken by officers of the forest deptt. and assign the record of such measurements, the selection of the authorised representatives is subject to the prior approval of the undersigned and the successful tenderer should seek in writing such approval from the undersigned given therein the name of the project, name and address of the representatives he wants to appoint and the specific purpose which the representatives will be authorised for. Even after first approval the undersigned may at a subsequent day revise direction about such authorised representative and the successful tenderer shall be bound to abide by such directives. The undersigned shall not bind himself to assign any reason for any of his directives with regard to the appointment of authorised representatives. Any notice, correspondence etc. issued to such authorised representatives or left at their address will be deemed to have issued to the successful tenderer himself. The provision of power of attorney if any must be acceded to the approval of the forest department, otherwise the forest department shall not be bound to take cognizance of such power of attorney. The successful tenderer shall be held responsible for all action of his authorised representatives and his workmen who must abide by the rule and regulation in force of the Forest Department and any offence committed by them will be dealt with under the relevant acts and rules.
21. In the C.C. Works for columns, beam-tie-beams, roof slabs, stair-case, mortar mixing machine and vibrator shall have to be used by the contractor. The hiring charge of the mortar mixing machine and the vibrator will be borne by the contractor.
22. One site inspection book shall be maintained and time to time inspection note and progress of works to be incorporated and verified.
23. All materials supplied by the contractor will be thoroughly examined before use. The materials of the following specifications should require to be supplied for construction work.
- a) M-S Rod of different specification as per designed Tata steel rod.
 - b) First class brick and jhama brick of Nilgung brick field under 24-Pgs(N).
 - c) Stone chips of different sizes - Pakur quality.
 - d) Sand - Pandua quality.
 - e) Cement bags – of any standard company available in the market, but to be accepted by the supervising officer before use.
24. The progress of work should be proportioned to the progress of time i.e. 1/3 work in 1/3 of full time, 1/2 work in 1/2 of full time, 2/3 work in 2/3 of full time etc. default of which will be treated as a breach of terms of acceptance of tender and the undersigned reserves the right of determining the agreement and forfeit the security deposit of the tender. The work order will be issued by the undersigned depending on the extent of placement of fund by the Govt. for the current and ensuing financial year. It should be the sole discretion of the undersigned to forfeit the security deposit money in whole or in part to the Govt. as penalty for non-fulfillment of any of the conditions/terms of the contract by the tenderer. There is no system of making part payment and hence no part payment will be made for any volume of work unless and until it is completed in all respect.
25. In case of any accident resulting in loss/injury of life and property to any labourer engaged by the contractor while executing the works in the proposed site the contractor shall be solely liable to bear all expenses in connection there and the Govt. will not take any responsibility in such matters.

26. Payment may be made on actual measurement, to be determined by the authorised representative of the undersigned, subject to verification by the inspection officer or the undersigned himself and to the overall progress of works.

In exigency of circumstances the undersigned reserves the right of alteration and rejection of any of the conditions/ terms or part thereof or cancel the work as will be deemed suitable without any liability whatsoever on the part of the undersigned.
27. The undersigned shall not accept the liability on account of any loss sustained by the tenderer if any, due to change in the policy of the Government.
28. In case of any dispute the decision of the undersigned & will be final and binding.
29. The work must be done strictly in accordance with the specification and to the entire satisfactions of the undersigned or his authorised agent/ agents. In case of any new work or revision/change of the place of construction, essential to be carried out to complete the work, the tenderer will be bound to follow the instruction of the undersigned. The payment, however will be made on the basis of actual work and as per rate accepted for that item. A new item of work will be paid according to the rate narrated in the current PWD/Forest Schedule of rate, as the case may be.
30. In the event of rejection of any materials brought to the site because of the bad and below standard quality by the supervising officer in charge of the construction, this material should be removed within 6 hours and no work will be allowed to be executed at the site before the rejected materials are removed and no payment will be made towards transportation of the materials to and fro.
31. In the event of bad workmanship and below standard works over the intent may be, tenderer has to reconstruct the same and no claim for extra cost of dismantling, reconstruction and removal of the rejected materials will be entertained. The undersigned will not be responsible for any loss of materials for such reconstruction. The tender notice along with the terms and conditions of the tender notice will also form part of the agreement.
32. The works of the project will be taken up only after getting the sanction by the appropriate authority and the contractor will have no claim about any loss sustained by him due to non-execution of works for want of Govt. sanction.
33. Issuance of work order will be subject to timely approval sanction and release of fund by the State Govt. Even if all processes are complete but fund is not released in time, then the undersigned will cancel the tender. In this respect, the decision of the undersigned will be final and finding.
34. The conditions 1 to 33 of the tender notice shall form a part of the agreement.


Divisional Forest Officer
24 – Parganas (South) Division

